

Attendance Report

Name of applicant (Please print) _____

Family Name

Given Name

1. Is the applicant
- | | | | |
|-----|------------------------------------|--------------------------|-------------|
| (a) | a graduate of your school ? | <input type="checkbox"/> | (Check One) |
| (b) | still attending your school ? | <input type="checkbox"/> | |
| (c) | already moved out of your school ? | <input type="checkbox"/> | |

2. Period of attendance at your school: _____ years and _____ months.
 From _____ to _____
 month year month year

3. Record of Attendance

Grade/ Year	No. of days of classes	No. of days absent	Reason (s)	No. of times tardy	Reason (s)
6					
7					
8					
9					
10					

- * Should the above format be unfeasible, please attach a copy of your school's official attendance record. In such a case, please be sure to include the following items:
- 1) the number of times the applicant has been absent and /or tardy for each subject,
 - 2) the total number of classes for each subject,
 - 3) the reason (s) for being absent and / or tardy.

Signature _____ Date _____

Name (Please print) _____

Name and address of your school (Please print)

Please forward to:
 The Principal
 Keio Senior High School
 4-1-2 Hiyoshi, Kohoku-ku
 Yokohama, Kanagawa 223-8524
 JAPAN